

MEDIA REGISTRATION & HOTEL FORM

WSWA 76TH ANNUAL
CONVENTION & EXPOSITION

March 31 - April 3, 2019
Grande Lakes Orlando



This form is **INTERACTIVE**. You can type directly onto this form, **RENAME IT WITH YOUR LAST NAME**, save it and email it as an attachment to registrations@wswa.org. If returning by mail, please type, print clearly or attach a business card.

DIRECTIONS

1. Complete this form if you are a working member of the Media and would like to be **considered** for complimentary registration.
2. The Terms & Conditions signature box on the bottom of this page must be signed before this form can be processed.
3. **Incomplete registration forms cannot be processed.**
4. Media registration is not considered final until approved by WSWA.

RETURN THIS COMPLETED FORM:

By mail to:

WSWA
Meetings & Conventions Department
805 15th Street, NW, Suite 1120
Washington, DC 20005

By email to: registrations@wswa.org

REGISTRATION & HOTEL

FIRST NAME	LAST NAME	NICKNAME (for badge)
COMPANY	TITLE	
OFFICE MAILING ADDRESS	CITY / STATE / ZIP / COUNTRY	
TELEPHONE	EMAIL ADDRESS (required to receive registration confirmation)	
EMERGENCY CONTACT NAME	PHONE NUMBER	

I DO NOT REQUIRE A HOTEL ROOM

- I am local I am staying off-site*

* If you are staying at a hotel other than the official WSWA hotel, you will be charged the off-site registration fee.)

I REQUIRE A HOTEL ROOM AT GRANDE LAKES ORLANDO

HOTEL ROOM PREFERENCE:

- JW Marriott: \$299 (plus 12.5% tax)
 The Ritz-Carlton: \$369 (plus 12.5% tax)

BED PREFERENCE:** King Queen/Queen

** Bedding preferences can be requested; but cannot be guaranteed.

OF PEOPLE IN ROOM SHARING ROOM WITH

ARRIVAL DAY AND DATE DEPARTURE DAY AND DATE

ADA SPECIAL REQUESTS: AUDIO VISUAL MOBILE

HOTEL ROOM DEPOSIT:

JW Marriott: \$336.38 (equivalent to 1st night's stay plus tax)***

The Ritz-Carlton: \$415.13 (equivalent to 1st night's stay plus tax)***

VISA MASTERCARD AMERICAN EXPRESS DISCOVER

CREDIT CARD # EXPIRATION DATE CIV

CARDHOLDERS NAME SIGNATURE

A CHECK IN THE AMOUNT OF \$ _____

MADE PAYABLE TO GRANDE LAKES ORLANDO IS ENCLOSED.

NOTE: The hotel deposit check MUST BE separate from the registration payment.

*** Grande Lakes Orlando requires that hotel rooms be guaranteed by either credit card or check.

PAYMENTS

REGISTRATION - MEDIA

Complimentary registration is contingent upon approval by WSWA.

I HAVE READ AND AGREE WITH THE TERMS AND CONDITIONS SET FORTH ON PAGE 2 OF THIS FORM.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

REG ID #: _____ DATE REC'D: _____ CHECK #: _____ WRITTEN CANCELLATION: _____ DATE REC'D: _____ CHECK #: _____ AMNT RTRN'D: _____

MEDIA & TRADE PRESS TERMS AND CONDITIONS

REGISTRATION

- **All Registrants must be at least 21 years of age to attend.**
- Type or clearly print all information requested.
- Registration is by individual only, not by company.
- Name and company will appear on badge as indicated on this form.
- Individuals registering certify that they are employees of the company indicated.
- This complimentary registration **does not** include hotel room deposits.

HOTEL

- All hotel room reservation requests are **subject to availability**.
- All requests for hotel room reservations must be received in the WSWA office **by February 1, 2019**. Hotel room requests received after that date will be honored on a space and rate available basis.
- All rates are subject to state and local taxes and hotel occupancy taxes.
- One night's room deposit must be made by credit card or check, made payable to Grande Lakes Orlando, for the first night's stay plus tax.

IMPORTANT TO NOTE:

Hotel confirmations will be sent from groupcampaigns@pkghlrss.com
We suggest you add this email address to your safe senders list to prevent your hotel confirmation from going into spam.

HOTEL RESERVATION CHANGES

- Once you have received your hotel confirmation number, Hotel **reservation changes** must be made by emailing:
Kathy Lebron-Diaz
Group Accounts Manager
Grande Lakes Orlando
The Ritz-Carlton, Orlando & JW Marriott, Orlando
Kathy.Lebron-Diaz@marriott.com
- WSWA will not process hotel **reservation changes**.
- Hotel reservation changes may also be made via the link provided in your Grande Lakes Orlando hotel confirmation.
- **Cancellations** must be made at least 7 days prior to arrival to receive refund of first night's room deposit.
- **Hotel cancellations must be made through WSWA** in writing to registrations@wswa.org. Grande Lakes Orlando cannot process hotel reservation cancellations.
- WSWA's Federal Employer I.D. # is 43-0590389.

ELIGIBLE MEDIA REGISTRATION DESCRIPTIONS

Employee of a consumer publication, website, blog, or television program whose primary audience is not in one of the alcohol beverage tiers, but is focused on alcohol beverage as a topic.

Employee of a publication dedicated to editorial and/or coverage of the alcohol beverage industry. Publication is produced primarily for any of all of the alcohol beverage industry tiers.

QUESTIONS

CALL: 202-371-5682
EMAIL: registrations@wswa.org
WEBSITE: wswaconvention.org