

WINE & SPIRITS MARKETPLACE TABLE RESERVATION FORM

WSWA 76TH ANNUAL
CONVENTION & EXPOSITION

March 31 - April 3, 2019
Grande Lakes Orlando



This form is **INTERACTIVE**. You can type directly onto this form, **RENAME IT WITH YOUR LAST NAME**, save it and email it as an attachment to registrations@wswa.org. If returning by mail, please type, print clearly or attach a business card.

DIRECTIONS

1. To reserve a table for the Wine & Spirits MarketPlace, please complete and return this form to WSWA no later than **March 8, 2019**.
2. The fee to reserve a table in the Wine & Spirits MarketPlace is \$50 for registered exhibitors or suite holders and \$500 for non-exhibitors. Space is limited and will be offered on a first-come, first-served basis.
3. If you are not a registered WSWA Convention attendee, participation in this event allows access to the Sunday, March 31 events **ONLY**.
4. If you are not a registered Convention attendee and wish to book a hotel room for Saturday, March 30 and/or Sunday, March 31 please contact Lisa@wswa.org for assistance.
5. Cancellations with a 50% refund will be honored through March 9. No refunds will be offered after March 9.
6. For this form to be considered complete and processed by WSWA, the Terms & Conditions signature box must be signed.

RETURN THIS COMPLETED FORM WITH PAYMENT:

By mail to: WSWA
Meetings & Conventions Department
805 15th Street, NW, Suite 1120
Washington, DC 20005

By email to:
registrations@wswa.org

Online Registration available at:
www.wswaconvention.org

COMPANY & CONTACT INFORMATION

FIRST / LAST NAME _____ JOB TITLE _____
COMPANY _____
ON-SITE CONTACT NAME (if not same as above) _____ ON-SITE CELL PHONE _____
MAILING ADDRESS _____ CITY / STATE / ZIP / COUNTRY _____
EMAIL (required to receive registration confirmation) _____ WORK PHONE _____ CELL PHONE _____

PLEASE INDICATE:

- I am Registered Exhibitor or Suite Holder
 I am NOT a Registered Exhibitor or Suite Holder
 I am NOT a Registered Exhibitor or Suite Holder and I am interested in booking a hotel room for the nights of Saturday, March 30 and/or Sunday, March 31.

PRODUCT INFORMATION & CATEGORY

PLEASE SELECT CATEGORY:

- Spirit Wine Cordial/Liquer Champagne/Sparkling Wine Cooler Product or Service*

*Please provide description of Product or Service _____

NAME OF PRODUCT(S) BEING POURED _____

I HAVE READ AND AGREE TO THE TERMS AND CONDITION SET FORTH ON THIS FORM.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

REG ID #: _____ DATE REC'D: _____ CHECK #: _____ **WRITTEN CANCELLATION:** DATE REC'D: _____ CHECK #: _____ AMNT RTRN'D: _____

COMPANY NAME _____

PAYMENTS *(Enclose payment with this form)*

Wine & Spirits MarketPlace Table Fees

Please select below:

WSWA Convention Registered Exhibitors or Suite Holder \$50 per 6ft x 30in table _____ number of tables *(limit of 2)*

Non-Registered Exhibitors \$500 per 6ft x 30in table _____ number of tables *(limit of 2)*

Total # of tables: _____ **Total amount enclosed:** _____

PLEASE INDICATE PAYMENT METHOD*: *a 3% processing fee will be added to all credit card transactions

- WILL PAY BY WIRE TRANSFER
 A CHECK IN THE AMOUNT OF \$ _____, MADE PAYABLE TO WSWA, IS ENCLOSED.
 WSWA IS AUTHORIZED TO CHARGE \$ _____ TO MY
 VISA MASTERCARD AMERICAN EXPRESS DISCOVER
 CHECK HERE IF CREDIT CARD BILLING ADDRESS IS SAME AS PROVIDED IN STEP 1

CREDIT CARD # _____ EXPIRATION DATE _____ CIV NUMBER _____

CARDHOLDERS NAME _____ ADDRESS ASSOCIATED WITH CREDIT CARD _____

CARDHOLDERS SIGNATURE _____ CITY / STATE / ZIP _____

FOREIGN REGISTRANTS AND BANK TRANSFERS:

Send bank transfers to:

Bank of America
10440 Main Street
Fairfax, VA 22030

Routing No.: 026009593

Swift Code: BOFAUS3N (International Wires)

Attn: WSWA Account No.: 001924342720

NOTE: Initiating bank is responsible for all fees.

Send a copy of your bank transfer to WSWA along with your Convention Registration Form.

WINE & SPIRITS MARKETPLACE TERMS AND CONDITIONS

PARTICIPATION GUIDELINES

- **All Registrants must be at least 21 years of age to attend.**
- **The "MarketPlace" form cannot be processed if it is incomplete.**

QUESTIONS

CALL: 202-371-5682

EMAIL: registrations@wswa.org

WEBSITE: wswaconvention.org

REGISTRATION

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